
VISITING INTERNATIONAL FELLOWSHIP (VIF) APPLICATION

World Water and Environmental Resources Congress

Minneapolis, Minnesota, June 4-7, 2018

PART I: GENERAL INFORMATION and INSTRUCTIONS

Benefits of the Fellowship:

Selected fellows receive special recognition at the World Water and Environmental Resources Congress through presenting a technical paper and serving on a panel discussion with other International Fellows. Fellows participate in Technical and Cultural Exchange Activities arranged by host before or after the Congress. Fellows also receive a monetary award that covers a one-year membership in ASCE and EWRI, full Congress registration, and the remainder in cash (typically less than \$1,000) to partially cover travel expenses.

Eligibility Criteria:

- Applicant must be **both** a citizen of and residing in a developing country (see application web site for link to current list of eligible countries). For example, a person who grew up in Bangladesh but is currently attending school in Japan would not qualify.
- Applicant is a professional, faculty member, or graduate student working in the field of water/environmental resources.
- Applicant must apply with a United States or Canada-based host.
- Previous, non-selected applicants may re-submit.

Evaluation of Applications:

A limited number of fellowships are granted each year (typically 3). The VIF committee selects fellows from a pool of applicants by a competitive review process. The evaluation criteria used to make a particular selection include the following:

1. Quality of abstract (topic, methodology, clarity)
2. Quality of proposed technical and cultural exchange activities
3. Quality of networking activities
4. Applicant's demonstration of capability to make the trip through additional funds.

In addition, the selection committee may consider the diversity of the top ranked applicants before making final decisions. Note that the applicant's educational and professional history is not an explicit evaluation criterion, and we welcome professionals, faculty members and graduate students of all levels of experience to apply. If selected, the applicant will need to provide a letter from their employer/institution indicating authorization to travel and attend the EWRI Congress within 30 days of notification. Further, the selected VIF recipient is required to send his/her itinerary 45 days prior to the EWRI Congress. The applicant is required to attend the entire conference and should plan and budget accordingly. After the conference the applicant has to submit a report of his/her visit to EWRI.

VIF Award Rollover Policy:

If due to any reason/event, a VIF awardee is not able to attend the EWRI Congress in the year the award is granted, the award will be cancelled and will not be rolled to the following year. However, the awardee can compete for a VIF award the next year by applying again.

Instructions for completing application:

- This application must be completed by a United States or Canada-based host, in coordination with the applicant. The host should complete parts II and IV, while the applicant can complete the remaining sections. Note that the host must be a current member of ASCE and/or EWRI and provide their membership number on the form. Hosts should be willing to assist fellows with logistics of travel arrangements and congress participation.
- All sections must be completed in full. Although incomplete applications will still be considered, information gaps are penalized and decrease the chances of selection.
- Complete information about the fellowship, including deadlines and past recipients can be found on the VIF website: <http://www.asce.org/environmental-and-water-resources-engineering/visiting-international-fellowship/>
- When submitting electronically, please rename this file using the applicant's family name. Submit only one file with the abstract and resume included.
- The host must submit the application (this form), along with the abstract and resume, by the congress abstract submission deadline to the VIF Chair and VIF Secretary (see <http://www.asce.org/environmental-and-water-resources-engineering/visiting-international-fellowship/> for contact information and submittal deadline). Late applications will not be accepted.

IMPORTANT NOTE:

The applicant MUST submit his/her abstract separately and directly to the Congress by the abstract submittal date (see <http://www.asce.org/environmental-and-water-resources-engineering/visiting-international-fellowship/> for deadline).

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PART II: CONTACT INFORMATION

EWRI/ASCE Host Information:

Title: Mr./Ms./Mrs./Dr.
Name (Given name, Family name): [insert here]
Suffixes: [insert here]
EWRI (or ASCE) Membership Number†: [insert here]
Job Title/Position: [insert here]
Company/Organization: [insert here]
Address: [insert here]
City, State/Prov, Zip/Postal Code: [insert here]
Phone Number: [insert here]
Fax Number: [insert here]
E-mail Address: [insert here]

† *Host must have active membership in either ASCE and/or EWRI.*

Applicant (International Fellow) Information:

Title: Mr./Ms./Mrs./Dr.
Name (Given name, Family name): [insert here]
Suffixes: [insert here]
Job Title/Position: [insert here]
Company/Organization: [insert here]
Mailing Address: [insert here]
[insert here]
[insert here]
Country of Current Residence*: [insert here]
Country of Citizenship*: [insert here]
Phone Number: [insert here]
Fax Number: [insert here]
E-mail Address: [insert here]

**Required to determine eligibility.*

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PART III: TECHNICAL AND CULTURAL EXCHANGE ACTIVITIES

Please provide a description of supplementary cultural and technical activities that the Visiting International Fellow will participate in during his/her visit, and how these activities will promote sustained professional exchange. Please include as much detail as possible on dates, locations, and how housing, meals and transportation will be provided for the participant. We understand that such details may not be finalized until the Fellows are chosen, but information on the proposed activities will be used to evaluate applications and likelihood of value of the experience to the potential Fellow. You may view reports from previous Fellows for examples of activities on the fellowship web site at <http://www.asce.org/environmental-and-water-resources-engineering/visiting-international-fellowship/>

Please describe how the technical and cultural exchange will be further extended after the Fellow returns to his/her home country, both within the Fellow's own organization and beyond.

Please also indicate whether there is a capability of covering part of applicant's expenses (by host or host institution), since the fellowship typically does not cover all travel and lodging costs.

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PART IV: NETWORKING ACTIVITIES

First, please briefly describe your current involvement with professional organizations or networks. Describe the organization, your role, and your level of involvement. Highlight any existing linkages with ASCE/EWRI.

Second, for planned future activities, please describe the organization and your anticipated involvement. Please highlight continued or future involvement with ASCE/EWRI after the fellowship activities are completed.

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PART V: TECHNICAL ABSTRACT

Please **paste your Congress abstract** at the end of these instructions.

****NOTE:** You must also submit your abstract directly to the Congress by the posted abstract deadline. More information found at www.asce.org/ewricongress.

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PART VI: FINANCIAL SUPPORT and COST ESTIMATE

Please complete the following Cost Estimate, based on your best guess at this point in time.

COST ESTIMATE FOR TRIP:		COMMENTS:
Transportation		
Airfare between home country and U.S.	\$[000]	
Travel within U.S. and/or Canada	\$[000]	
Local transportation (shuttle, taxi, etc.)	\$[000]	
Accommodation:		
Conference = \$[_]/night @ [#] nights	\$[000]	Conference hotels are typically \$150/night for one person in a room.
Other = \$[_]/night @ [#] nights	\$[000]	
Meals/per diem:		
\$[_]/day @ [#] days	\$[000]	About \$40-70/day; some meals are included with conference registration
Incidentals/Other _____	\$[000]	
EWRI Conference Registration	\$700	Covered by Fellowship
Membership dues for ASCE and/or EWRI	\$[000]	Covered by Fellowship; ASCE dues are \$240 (includes EWRI dues) but 33% - 66% discount is offered depending on country of residence*. EWRI-only dues are \$85.
TOTAL COST ESTIMATE (US Dollars):	\$[000]	

Costs covered by Fellowship	\$[000]	Typically \$1250 - \$1800; amount determined each year
REMAINING COSTS	\$[000]	Applicant is responsible for costs not covered by Fellowship

Please identify expected source(s) and reliability of funding for costs not covered by Fellowship. It is important that a recipient understand the cost of the trip and explore complementary financial resources to support it. The VIF committee needs to have a clear indication that the applicant, if selected, will be able to participate in the Congress. _____

* See < <http://www.asce.org/wbclass/> > for ASCE country classification.

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PART VII: EDUCATIONAL AND PROFESSIONAL EXPERIENCE

Please attach a **one-page** resume (summary) of your educational and professional experience.

[ATTACH SUMMARY HERE]